

LAGOS STATE UNIVERSITY OF EDUCATION, OTO/IJANIKIN, LAGOS STATE, NIGERIA

(With a campus @Noforija, Epe)

ANNUAL PERFORMANCE EVALUATION REPORT FOR SALARY INCREMENT (ALL STAFF)

PF NO:	PERIOD OF REPORT:	FRON	Л:TO:	
	P/ (To be completed I	ART A by the concerne	ed Staff)	
1.	NAME OF OFFICER:			
•	(SURNAME) (F	IRST NAME)	(OTHER NAMES)	
2.	COLLEGE/DEPT./ DIV. / UNIT:			
3.	DATE OF BIRTH:			
4.	PRESENT DESIGNATION AND SALARY GRAD	DE:		
5.	DATE AND GRADE OF LAST PROMOTION /	APPOINTMENT:		
6.	DATE OF CONFIRMATION OF APPOINTMENT:			
PART B				
NOTE:	A Minimum of 60% earns Annual Salary Ir	4		

Assessment Ratings: - The Senior Officers/ H.O.D's in the Colleges assesses the Staff.

	Supervising Officer's	H.O.D'S Assessment
Scale of 1-10	Assessment	(Environmental / Transports unit,
		Cleaners and Drivers Only)
Quality of work		
Organization of work		
Initiative/ Adaptability		
Attitude to work		
Working with minimum supervision		
Level of Reliability/Responsibility		
Self improvement effort		
Human relations		
Punctuality		
Overall conduct		
TOTAL		

PART C RECOMMENDATION OF SUPERVISING OFFICER H.O.D'S RECOMMENDATION Signature and Date COMMENTS BY THE CONCERNED STAFF

Signature and Date